

**Hillcrest Bay, Inc
Homeowners Association**

Minutes of the Monthly Board of Directors Meeting November 25th, 07

Grace Babcock called the meeting to order at 9:10 am
Board Members in attendance:

Grace Babcock	President
Robyn Stein	Secretary
Margaret Hokenson	Permits
Billie Dodson	Treasurer
Bill Lambrose	Member
Scott & Carole Jones	Members
Don Clark	Member
John Sears	Underground Utility Chair

Guest in attendance: Ron & Sylvia Nelson, Vern & Loretta Kraus, Roy Hokenson, Jackie Johnson,

October Minutes read and reviewed by the secretary, Robyn.
Billie Dodson/Carol Jones.

Treasurer's Report is reviewed by Billie. Checking account \$52,800.64, CD 1 \$36,041.19, CD 2 \$20,000 totaling \$108,841.83. Motion made to refund Grace her dues because of her membership on the board. Scott Jones/Margaret Hokenson. Motion is passed. Papers for corporation were filed for '05,'06 - both years are cleared and '07 has been filed but pending.

Margaret Hokenson/Carol Jones.

Permits: Grace announces that she would like a form to be used go forward that would indicate what jobs are in progress. Effective immediately the Board will require a copy of occupancy when any job is completed. Robyn to verify from previous minutes which type of construction does not require the full deposit.

796 Bayview putting up a garage.

New Business: Key Performance Indicators (KPI) – Grace reviewed and updated for each director on the board the job description. There is currently overlap and some confusion with jobs changing hands, new appointees, etc. Each to be reviewed and updated.

The board has been contacted by the Postmaster that optional **new mailboxes** are available to us. More investigation will be made as to whether this will cost us money due to having or opting to move the boxes, different size, new platform needed, etc. or if we will have the same option at another time.

Old Business:

Beautification committee: Motion is made to allow Roy to purchase items needed to make improvements in the trash area not to exceed \$500.00. **Bill Dodson/Bill Lambrose.** Specific items

are a broom and dust pan, magnetic nail picker upper and a board to hold hose, etc. Board also o.k.'s the purchase of more gravel for cactus gardens to be included in the motion above.

Underground Project: John gives update that a legal review has been done of the paperwork prior to being sent to the next phase which is the AZ Corp Commission. This shows good intent and that the process is being conducted in a thorough way. Discussion that there be a mailing separate from the annual minutes to be sent either to everyone or just those who did not attend last months annual meeting as to where we started and where we are now.

Call to Public: Street sign is leaning. Needs to be fixed. Motion is made and passed to replace pole if needed. Billie Dodson/Don Clark.

Meeting adjourns at 11:21 **Billie Dodson/Margaret Hokenson.**

Next meeting will be **December 30th at 9:00 @ Grace Babcock's home – 955 Crystal View.** All are welcome.