

## **Hillcrest Bay Board Meeting October 31, 2010**

The Hillcrest Bay Board Meeting was called to order by President John Sears at 9:02 am in the home of Robyn Stein.

Those in attendance:

John Sear President

Robyn Stein Vice President

Joy Muzic Secretary

Fred Muzic Treasurer

Don Clark Member at Large

Melody Clark Member at Large

Bill Dage Member at Large

Bill Lamb rose Member at Large

Marge Ward Member at Large

The board introduce themselves to the general membership that was present and their past experiences with Hillcrest Bay .

Robyn Stein read the duties of the President per John Sears request.

Joy Muzic presented the board meeting report of September 18,2010. Accepted as read.

Fred Muzic gave the Treasure's report. He has set up the reports on line for all board members.

He has two checking accounts totaling \$16,028.42, savings account \$30,000.

Beginning Balance 9/1/10 \$47,549.26 Ending Balance 9/30/10 \$45,803.84. This does not include the CD'S of which are in the printout that is to be included in the monthly report.

John requested that Fred set up the treasures report as previously presented for the board.

Fred will have that at the next meeting. Joy will include all of this in the minutes when made available.

Don Clark, Permit Chairman reported on permits. Stated that Bill Dage , who lives here permantely has access to see what is going on. There are problems with septic tanks. We have 4 projects stalled for economy reasons. Otherwise nothing else is going on.

The Beautification committee was reappointed with Joy Muzic making the motion, and second by Bill Lambrose to continue with the committee. The committee is Terry Bietrch Chairman, Robyn Stein, and Bill Dage.

Robin reported on the Beautification committee. Cindy .....has volunteered to water the plants. John Sears requested that Terry Biertch replace the water valve and fix the light, which was completed. John explained that Earl Davis had been employed as our landscaper ,since he is no longer with us , we have still been accumulating \$300/mo. on the books for this service. We now have on the books \$5838.74 in this account. Question arose do we want to continue to keep this or change the way the booking is handled for this.

There was a lengthy discussion regarding the difference between Beautification and Maintenance, with Marge Ward making the motion to combine the name to Beautification/Maintenance Committee,2<sup>nd</sup> by Bill Lambrose and passed.

Ron Nelson spoke from the general public regarding the beautician committee making sure that communication is provided among the members.

Discussion continued with placing a cap of \$7500 or leaving it with \$5838.74.for this committee Robin Stein made a motion to leave it as is.. . After many motions, addendums and discussions Fred Muzic made a motion to table this until the next meeting until the committee comes to the board with proposed plans for the beautification of the park. Bill Lambrose seconded Motion passed.

John asked if the minutes of the annual meeting had been completed. Margaret Hokensen has completed as best as possible and Joy will send them to board members via e-mail.

John explained the procession of the By-Laws and where the last board left off with the revision. Grace Babcock had sent them to Ken Moyer for input and then back to John. John requested the board to compare the current by-laws to the changes already made and come back to the next board meeting with comments/suggestions.

This board will try to have them ready to mail to the general membership by early spring.

Discussion of the TV Relay system. No one had responded to any inquiries as to notice at the annual meeting that this equipment was no longer functioning and may be taken down. It is thought that Tower Communication is responsible for the tower. John Sears to contact Tower regarding this.

Allied Waste Service contract was discussed. The question was whether to sign the contract or not. After much discussion, it was decided to make changes. Fred Muzic is to take the payment upon termination clause out, then go on a month to month payment to Allied, We will then wait for their response. Fred will e-mail to board for their approval.

John Sears brought a letter to the board with an offer to replace the bookkeeper. We have two proposals for the bookkeeper replacement. One is a letter from Jackie Johnson, recommending Peggy Loper.

A resume from Peggy Lopper was received and read by John. Second proposal from Fred Muzic, who has offered to do the bookkeeping pro bono. After discussion regarding the use of the high technology and the computer there is not a need for an outside source.

Don Clark made a motion to dissolve the position of outside bookkeeper Beth Shamburg, November 1,2010. It was 2<sup>nd</sup> by Bill Lambrose. Unanimous vote without dissension.

Discussion regarding the bookkeeping position. Joy Muzic made a motion to have Fred Muzic be responsible for the bookkeeping and treasurers responsibilities together, within the homeowners association. It was 2<sup>nd</sup> by Marge Ward and discussed. Robyn shared concerns to make sure the two jobs could be handled by one person. Melody confirmed that there was a backup system. Voted, carried unanimously. Joy to write a letter to Beth Shamburg. Fred to send a check to Beth for October.

Marge Ward will the post meetings on the hill and will send Fred the mail.

John discussed our presentations that were given by our guests at our annual meetings. Letters of appreciation will be sent to Bob Navigator and Isabel Garcia. Joy will send them.

Keys of Hillcrest Bay. Much discussion about where all the keys are in whose position.

Terry Bitrich Shed key

Don Clark Shed key

John Shed key/gate key/mail box

Marge Mail Box key

Fred is looking for a Skelton key for the safety deposit box. If it can't be found it will cost us \$150.00  
Please look around for it.

Clean Up Day was discussed. Need to fill holes in streets. Terry can be there Nov.20<sup>th</sup>. Joy to send out post card for this. Board meeting will be at 1:30 at Joy's home, 817 Bay View Dr. Joy will be responsible for buying the hot dogs /etc. for BBQ. Fred offered to carry aluminum cans to California. Terry will get the supplies for the waddles.

Marge Ward volunteered to be responsible for the Hillcrest Newsletter. Will retain the same format, beginning January 1,2011.

John presented bills to the treasurer for annual meeting and Terry for maintance supplies. Motion made by Don Clark and 2<sup>nd</sup> by Bill Dage. Passed.

#### New Business

Fred requested to buy Quick Books for our accounting system. Motion made by Marge Ward to allow Fred to buy the Quick Book not to exceed \$275 . It was 2<sup>nd</sup> by Don Clark. Passed.

Fred discussed County Assessor data having name/date/ownership. Requested to spend \$150.00 for disc. After putting this on computer it will be updated monthly of owner/address on the web site,once purchased,there will be no further cost to the HOA.

Don Clark made the motion to give \$150.00 to Fred for the updated information. It was 2<sup>nd</sup> by Bill Lambrose. Passed unanimously.

John brought up the issue of liens. Fred stated that we have six liens that were given to the attorney.

Attorney then sent out letters and we have no other news. We will discuss this at a future meeting.

CALL TO PUBLIC

Lynne Muzic made a suggestion to update our website a little more often to provide more communication to the monthly e general membership. Robyn stated that she put in the monthly meetings and the other important dates.

Ron Nelson was concerned about the waddles and questioned that we have enough for the clean up day.

Fred Muzic made a motion to authorize Don Clark to buy waddles not to exceed \$200.00 Joy 2<sup>nd</sup> the motion. Discussion that the issue was the drainage, the dirt and rocks were sliding into the streets.

Called to vote, passed unanimously.

Ron also stated that he believed we may want to look at the valve in the road. He believed the hump may be excessive. Don & Bill D. will look into it.

Marge thanked Ron for cleaning the rocks out of the streets.

Motion to adjourn. Meeting adjourned at 11:58 am.

Respectfully submitted,

Joy Muzic, Secretary